

DR. ALEX KIM
FOUNDATION



REACT
Refugee Education & Clinic Team

Health and Wellness Fair – Saturday, September 27th, 2025

HEALING THROUGH CHANGE

Location: 2300 N 24th St, Phoenix, AZ 85008, USA

Time: Doors open at 10:00 AM - Last Patient at 1:00 PM

Partnering Church: BETHEL CHRISTIAN CHURCH /
IGLESIA CRISTIANA BETHEL

Medical Services Provided:

- ◆ Laser Vascular Center
- ◆ Bellagio Foot and Ankle
- ◆ Bellagio Family Medical
 - ◆ Free Haircuts
 - ◆ Lipid Pannels
 - ◆ Glucose checks
 - ◆ A1C tests
- ◆ Blood Pressure screenings
 - ◆ EKGs



Final Run of Show

- **Friday, September 26th – Venue Set Up. Starting at 5pm.**

-Place signage in appropriate places. Help the local church set tables and chairs.

Day of the Event (Saturday, September 27th)

- **PARKING:** The designated parking area for staff and volunteers will be located in the rear parking lot. Please ensure that all staff and volunteers arrive by 8:30 a.m. A parking pass will be emailed to each volunteer and staff member in advance. Kindly have your parking pass ready to present to security upon arrival, and they will guide you to the appropriate parking area.
- **BOOTH SET-UP:** All vendors and booths must be set up by 9:00 am. Volunteers and security personnel will be on hand to direct guests to the main entrance. Attendees will park in the rear of the building and will be directed to the event by the staff members.
- **REGISTRATION:** Staff will be available to guide guests who arrive early to the registration area. We can commence registration ahead of schedule for those who arrive before the designated time. Each guest will receive a Health Fair passport, which they must take to every booth and have signed. Once they have completed all booth visits, they can exchange their passport for an order of tacos.

8:00-9:00 Breakfast items available in the green room for staff members and volunteers



8:30- 9:00 Pre-registration table will open near the attendee entrance

- **9:00 am:** Pre-registration completed Booth set-up ends. Final set-up complete. Volunteer/staff check-in
- **9:00 am - 10 am:** Church members and volunteer staff will be able to receive services
- All Medical Assistants and students must be read
- Insurance screening section must be ready (MBC students volunteering)
- Vital Sign area must be ready
- APCC & Bellagio brands' Booths must be in place
- Volunteer check-in to review plan for event and assign volunteer groups

10:00 AM –DOORS OPEN

- Staff/security to direct guests from the parking lot to the registration area
- Guests will line-up
- Music will play on outside speakers
- Staff/volunteers to assist guests at water stations
- Church's marketing team will arrive to record the event and interview staff, guests and medical providers

EVENT 10:00 AM – 1:00 PM ONLY PATIENTS WILL BE ALLOWED UPSTAIRS, FAMILY MUST WAIT IN THE FAMILY WAITING AREA (main sanctuary)

- Staff/security will direct guests to line up and enter through registration at the main gate
- Announcements will be made to inform the crowd about event flow and registration rules



- Registration begins at the registration table before attendees can receive services
- The registration lead will call for service to ensure an orderly process
- Every guest must leave the registration area with a registration form in hand and color coded bracelet for each service. Patient will only be allowed to receive one service at a time
- After registration, guests will be guided by security and volunteers to the medical service waiting area
- Staff will direct the waiting area flow and communicating via radio with the registration security and staff
- Staff/volunteers will explain any discharge or appointment instructions to guests
- **12:00 pm - 1:30 PM:** A hot lunch will be served for staff and volunteers
- 12:00 PM: Staff check-in to evaluate the status of medical services, supplies and event
- **1:00 PM:** Event break down (**NO MORE GUEST WILL BE RECEIVED AFTER 1PM**)
- **1:00- 3:00 PM Clean- up:** We kindly invite you to stay and assist our host with the cleanup. Your help is greatly appreciated, and together we can leave a positive impression that encourages future collaboration.

Thank you for your support!